



Age 16 or over Student Placement Application Form



Please note that on placement attendance is 8.30am-5pm daily

Name of Applicant	
Address	
E mail address	
Home telephone number	
Mobile telephone number	
Date of Birth	
Next of kin details in case of emergency	
How would you be getting to Kirkley Hall?	
Date of placement required	

Why would you like to have a placement at the Zoological Gardens?

What previous work experience or skills have you got that you feel would be relevant to your placement here at the gardens?

While on placement here at Kirkley Hall Zoological Gardens, you need to provide your own protective clothing. Dark blue overalls and steel toe capped boots need to be purchased by you and to be worn at all times while working in and around the Zoological Gardens

Please detail your personal objectives whilst carrying out the placement.

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Is there any information we would need to know to help you enjoy your placement here at the gardens?

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Is there any other information that you feel would support your application for a placement?

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Application Signed:

Date:

Return to Admin.kirkley@northland.ac.uk or post to Admin Office, Kirkley Hall, Kirkley Hall, Ponteland, Northumberland NE20 0AQ

For office use only:

Date Application received at Admin	
Medical Form Completed and Received	
DBS Form Pack Sent to candidate	
DBS Form received back with documentation to Admin	
DBS Pack sent to HR	
DBS Report seen and scanned by Admin	
PPE Poster sent and candidate confirmed they have the correct PPE to start	
All Above filed together and sent to AMC for start date	
Confirmed Date of internship by SS	